# STIPULATED PRICE BID FORM

## Project Name: Project No:

**From (Bidder):**

*company name*

*street address or postal box number*

*city/town, province and postal code*

*phone fax*

*email address*

**To (Owner): University of Victoria**, Facilities Management Department

3800 Finnerty Road, Victoria, BC V8W 2Y2

We, the undersigned, having examined the Bid Documents for the above named project/contract, including Addendum Number(s) (identify each separate addendum number) , and having visited the Place of the Work, hereby offer to perform the Work in accordance with the Bid Documents, for the Stipulated Bid Price of:

*amount in writing*

($ ) in Canadian dollars, excluding Value Added Taxes.

*amount in figures.*

Note: In case of discrepancy, the written amount will govern.

We, the undersigned, declare that:

(a) we agree to attain Substantial Performance of the Work within weeks after receiving notice of contract award, and acknowledge that the construction duration may be considered by the Owner in evaluating the bid and determining contract award. The date of contract award shall be the date the letter of intent is sent to the bidder,

1. we have arrived at this bid without collusion with any competitor,
2. this bid is open to acceptance by the Owner for a period of **sixty (60)** days from the date of bid closing,
3. all bid form supplements called for by the Bid Documents form an integral part of this bid,
4. we have obtained and will provide to the Owner a Bid Bond in the amount of ten percent (10%) of our bid price, and a Consent of Surety for both a Performance Bond and a Labour & Materials Payment Bond both in the amount of fifty percent (50%) of our bid price, and
5. we hereby agree to execute the contractual agreement, and provide the necessary bonds and insurance coverage, within ten (10) Working Days of contract award/receipt of letter of intent.

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**Signatures:**

Signed and submitted by:

*company name*

*name and title of authorized signing officer*

*signed by duly authorized signatory*

*name and title of authorized signing officer*

*signed by duly authorized signatory*

*name of witness*

*signature of witness*

Dated this day of , 2025

**APPENDIX “A” – LIST OF SUBCONTRACTORS**

## Project Name: Project No:

**From (Bidder):**

*company name*

We, the above named bidder, propose to use for the above named project/contract, the Subcontractor’s named below. We reserve the right to substitute other Subcontractors in the event of any Subcontractor withdrawing his bid or becoming bankrupt after the above noted date. Any such substitution is subject to the approval of the Owner and contingent upon evidence of withdrawal or bankruptcy. Indicate “Own Forces” if work done by General Contractor. Should the Contractor decide at a later date to hire Subcontractors to carry out work listed as “own forces”, this will require written consent of Owner who has the option to reject Subcontractors considered unacceptable.

|  |  |  |
| --- | --- | --- |
| **Item of Work** |  | **Name of Subcontractor** |
| Bid Depository Subcontractors |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Non Bid Depository Subcontractors |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**APPENDIX ‘B’ – ALTERNATIVE PRICES**

## Project Name: Project No:

**From (Bidder):**

*company name*

We, the above named bidder, offer the Alternative Prices requested below. The amount to be added to, or deducted from, our Bid Price (as entered in the Stipulated Price Bid Form) is entered for each Alternative requested. These prices do **NOT** include Value Added Taxes. If there is no change to the Bid Price for an Alternative, we have so indicated. It is understood that:

1. the Owner may accept any of the Alternatives and corresponding Alternative Prices in any order or combination, including all or none,
2. Alternatives and Alternatives Prices are open for acceptance by the Owner for the same period of time as the Bid Price, not withstanding the award of the Contract,
3. the Work of the Contract and the Contract Price will reflect the Alternatives and Alternative prices, if any, accepted by the Owner at the time of contract award, and
4. acceptance of any Alternatives will not affect the Bid Price contract completion time, unless we have specifically indicated an increase or decrease in time, in number of days, on account of a particular alternative.

|  |  |  |  |
| --- | --- | --- | --- |
| **Description of Alternative** |  | **Effect on Bid Price**  **Add** **Deduct** | |
|  |  |  |  |
| Alternative Price No. 1 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | $ | $ |
|  |  |  |  |
|  | Time (in Days) |  |  |
| Alternative Price No. 2 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | $ | $ |
|  |  |  |  |
|  | Time (in Days) |  |  |

**APPENDIX ‘C’ – SEPARATE PRICES**

## Project Name: Project No:

**From (Bidder):**

*company name*

We, the above named bidder, offer the Separate Prices requested below. The amount to be added to our Bid Price (as entered in the Stipulated Price Bid Form) is entered for each item requested. These prices do **NOT** include Value Added Taxes. If there is no change to the Bid Price for a separately priced item, we have so indicated. It is understood that:

1. the Owner may accept any of the Separate Prices in any order or combination, including all or none,
2. Separate Prices are open for acceptance by the Owner for the same period of time as the Bid Price, not withstanding the award of the Contract,
3. the Work of the Contract and the Contract Price will reflect the Separate Prices, if any, accepted by the Owner at the time of contract award, and
4. acceptance of any Separately priced items will not affect the Bid Price contract completion time, unless we have specifically indicated an increase or decrease in time, in number of days, on account of a particular item.

|  |  |  |
| --- | --- | --- |
| **Description of Separate Price** |  | **Add to Bid Price** |
| Separate Price No. 1 |  | $ |
|  |  |  |
|  |  |  |
|  |  |  |
|  | Time (in Days) |  |
| Separate Price No. 2 |  | $ |
|  |  |  |
|  |  |  |
|  |  |  |
|  | Time (in Days) |  |

**APPENDIX ‘D’ – ITEMIZED PRICES**

**(To be submitted within forty eight (48) hours of bid closing, upon request)**

## Project Name: Project No:

**From (Bidder):**

*company name*

We, the above named bidder, provide the breakdown of items of Work included in our Bid Price (as entered in the Stipulated Price Bid Form) as requested below. It is understood that these Itemized Prices are provided for information purposes only and will not be used to modify the scope of Work or adjust our Bid Price. These prices do **NOT** include Value Added taxes.

|  |  |  |
| --- | --- | --- |
| **Item of Work** |  | **Itemized Price** |
| 1. |  | $ |
| 2. |  | $ |
| 3. |  | $ |
| 4. |  | $ |
| 5. |  | $ |
| 6. |  | $ |
| 7. |  | $ |
| 8. |  | $ |
| 9. |  | $ |
| 10. |  | $ |

**APPENDIX ‘E’ – LIST OF UNIT PRICES**

## Project Name: Project No:

**From (Bidder):**

*company name*

The following are our Unit Prices for the units of work listed hereunder. The Unit Prices listed apply to performing the units of work only during the Contract Time.

These prices do **NOT** include Value Added Taxes.

|  |  |  |
| --- | --- | --- |
| **Unit of Work** |  | **Unit Price** |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |

**APPENDIX ‘F’ – LIST OF CASH ALLOWANCES**

## Project Name: Project No:

**From (Bidder):**

*company name*

We, the above named bidder, have provided the Cash Allowance(s) included in our Bid Price (as entered in the Stipulated Price Bid Form) as requested below. The Contract Price, and not the Cash Allowance, includes all overhead, profit, supervision, site costs, bonding, insurance and permits, in connection with such cash allowance. These prices do **NOT** include Value Added taxes.

|  |  |  |
| --- | --- | --- |
| **Description of Cash Allowance** |  | **Amount** |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |

*Examples:*

1. *Foundations Inspections & Testing $*
2. *Concrete Inspections & Testing $*
3. *Roofing Inspections $*
4. *Materials and Compaction Testing $*
5. *Welding Inspections $*
6. *Building Envelope Air Tightness Testing $*
7. *Exterior Wayfinding & Interior Directories $*